

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, June 26, 2018
Time:	6:35 pm – 8:30 pm

Invitees/Attendees

Name	Role	Name	Role
Mary Knudtson	President	Laurie McCann	Member-at-large
Mari Tustin	Vice-President	Neti Parekh (travelling)	Member-at-large
Liz Milazzo	Secretary	Anais Schenk – remote via skype for part of mtg.	Member-at-large
Yaro Jane Army	Treasurer	Patrick Teverbaugh	
Ken Collins	Member-at-large	Gene Bush	
Rachel Grad	Member-at-large		

BOLD – Attended Meeting

AGENDA

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention/zazen	All
FA	Review/approve minutes - will poll by email for lack of quorum	All
	Community Comments Patrick: Japanese Cultural Fair was very successful – we are able to introduce several hundred people to the ZC each year thru this event. Seeking Board partners to help host in future years. Patrick has carried the baton as liaison since about 2002. We earned about \$200 for Global Sangha selling the “fish waffles.” Great public relations event. JCF put our logo on the publicity without asking for a donation. It was a great “open house” of sorts, with no charge advertising. Patrick will remind the Board next winter of his request for a Board member to step up as liaison. (JCF coordinating meetings begin in late spring.)	
FYI	Bylaws posted on website Our attorney suggested we post the bylaws on our website, for the sake of transparency. Not a common practice, so Mary asking for feedback. An alternative might be to put info on the website of how to request to see the bylaws, or evidence that we are a registered non-profit. No decision, continued to next meeting. Mary will post a copy of our reconciliation policy on the bulletin board.	Mary
FYI	Announcement: Website is now hosted by SCZC, on SCZC server account.	Mary
FD/FA	Reports from the sub committees: Nominating, Membership, Finance, Property Management, and Website <u>Nominating</u> – no report, Neti away <u>Membership Committee</u> : Anais (remote over “skype”): re draft membership form – see folder on Google docs. Pls. look at draft, and send feedback to Anais. Added a question re what new offerings members would like to see at the ZC. Most of the changes were fairly minor. She understands that the membership forms are usually sent out in July. Anais, Yaro, and Rachel will send out forms by Mid-July, and follow up to	Mary